



GEILSTON BAY BOAT CLUB SLIPYARD USER POLICY

1 July 2013

Intent

The intention of this policy is to provide a guide for slipyard users, ensuring compliance with the legislated Occupational Health and Safety Act and Environmental policies and good practice.

This policy document is attached to the Geilston Bay Boat Club Owner Slipping form as a combined Slipping Form / User Policy document.

A copy of the Environmental Guidelines for boat repair and maintenance is located in the Bosun's Locker for easy owner and staff reference.

General

1. All persons who enter Geilston Bay Boat Club premises, slipyard, and carparks must adhere to the Club policies and bylaws. The GBBC Slipyard team are in charge of the slipway / yard and all users must comply with instructions.
2. The boat owner / representative must acknowledge that they have read and understood this policy. The acknowledgement requires signing the Slipping Form / User Policy.
3. The owner / representative must ensure that other users who may join him / her to assist will be made aware of this Policy
4. Boat owners wishing to use contractors to work on their boats whilst in the yard shall ensure that the contractors sign on and off in the slipyard users register book.
5. Boats to be slipped must be appropriately insured against legal liability. If the boat does not have comprehensive cover, the boat may not be covered in the event of damage.
6. Reporting:
Prior to slipping, the current operator will enter details of the boat, verification of liability insurance, works to be performed, voyage history and type of antifouling system currently used on the boat and proposed changes on the Boat Owner Slipping Form. This information will be used as the official boat maintenance register.
7. High Risk Activities:
Works carried out within the slipway that are deemed to carry a higher risk, such as hot works, fibreglassing, spray painting, engine removal and or repairs will be subject to providing an individual SWMS (Safe Work Method Statement) and will be approved at the discretion of the Club.
8. Slipping arrangement confirmation and communication;
Immediately prior to slipping, the owner / user shall contact with the team leader (Scott Lovell) to confirm the slipping arrangement.

9. Any changes to the method of support of a vessel while on the slip must be made in agreement with the Club's representative.
10. Users shall comply with all signage displayed at the slipyard
11. Please consider your neighbours and your environment while using the Club's facilities

Safety Standards

1. All electrical leads must have a current testing tag
2. Power tools must be in good working order, have a current test tag and be suitable for the intended use
3. Hi vis vests to be worn for all work. Hard hats to be worn when overhead work is being done only. (ie. when there is a risk of falling objects from above).
For those users that do not have their own gear the Club will make PPE available (hi vis vests and hard hats) to be used by persons working on boats.
4. Enclosed footwear shall be worn
5. During the slipping process, all persons must remain seated while the vessel is being hauled out and any access ladder must not be used until the cradle becomes stationary. The same applies in the reverse sequence for relaunching.
6. Scaffolds, Trestles and Planks:
 - Scaffolds, trestles and planks provided by the Club shall be used in accordance with Safe Work Australia – Scaffolds and Scaffolding Work Code of Practice a copy of this document is available in the Bosun's Locker.
 - On trestles, no planks are to be placed on rungs marked with yellow or yellow/ black taping
 - All planks on trestles must be the minimum width of 2 planks

Environmental Standards

1. Antifouling must not be dry sanded
2. Water blasting is permitted .
3. Low pressure hoses may be used in the general hard standing area. Hoses shall be turned off when not in use.
4. Air Quality
 - No sand blasting is allowed
 - Activities that may result in excessive dust are to be carried out in containments such as tarpaulins or similar to contain the dust and the use of mechanical extraction systems
5. Noise Management
Noisy work is restricted to normal operation hours with noise limits to be compliant with the

Environmental Management and Pollution Control Regulations

6. Waste (general)

- Boat owners or their employees working on boats shall promptly remove any scrap waste or equipment and shall at all times keep the area of the yard around their boat clean and tidy.

- In the hard stand area, all biological growth and paint residue is to be swept up (not hosed down) and disposed of in a skip bin provided

7. Liquid wastes:

- Liquid wastes shall not be disposed into the waterway.

8. - Dispose of all used oils into the Recycled oil waste container.

- All non recyclable items such as thinners and solvents are to be removed by the owner or representative and disposed of at a suitable collection point.

9. Recyclable materials ie. batteries, anodes etc., must be removed from site.

10. Grinding and welding should be conducted in a screened environment and require an individual SWMS (Safe Work Method Statement) and will be approved at the discretion of the Club. Initially contact the team leader (Scott Lovell).